

Docket No.: 1262-002



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

PATENT OPERATIONS

In re Application of:

Jodi R. Titus, et al

Serial No.: 10/032,336

Filed: December 21, 2001

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)
) Group Art Unit: --
)
) Examiner: --
)
)

For: **WINDOW TREATMENTS PANELS**

New York, NY 10036
June 10, 2002

Box MISSING PARTS
Commissioner for Patents
Washington, DC 20231

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ORIGINALLY FILED

LETTER TRANSMITTING DECLARATION

SIR:

In response to the Notice to File Missing Parts of Non-provisional Application-Filing Date Granted (copy enclosed), dated January 24, 2002, in the above -identified application, enclosed herewith are four executed Declarations, two (2) sheets of corrected Formal Drawings Figs. 1-3 and a check for \$435.00 to cover the filing fee and late surcharge fee.

Also enclosed a Petition for Extension of Time with a check for \$460.00.

Applicant claims small entity status under 37 CFR § 1.9.

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to:

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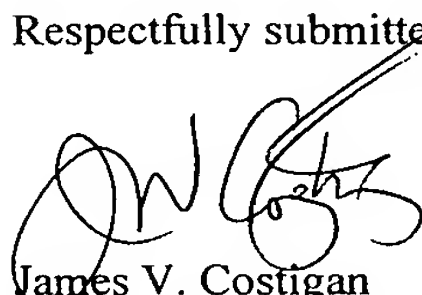
on June 10, 2002

James V. Costigan, Registration No. 25,669

Please make the Declaration of record in the present application.

The Commissioner is hereby authorized to charge any additional fees or credit any overpayment to Deposit Account No. 08-1540. A duplicate copy of this sheet is enclosed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'JVC', is written over the printed name.

James V. Costigan
Registration No. 25,669

HEDMAN & COSTIGAN, P.C.
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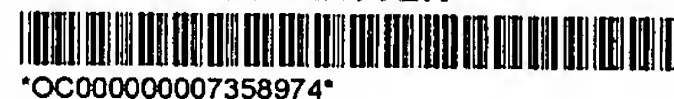
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/032,336	12/21/2001	Jodi R. Titus	1262-002

CONFIRMATION NO. 4553

FORMALITIES LETTER



OC000000007358974

James V. Costigan, Esq.
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RECEIVED
FEB 20 2002
HEDMAN & COSTIGAN PC

Date Mailed: 01/24/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

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An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 870.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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01 FC:201
02 FC:205

370.00 OP
65.00 OP

A copy of this notice MUST be returned with the reply.

Tedus Berl

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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